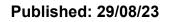
Reigate and Banstead Borough Council Audit Committee Work Programme



| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Key |
|---|---|---|---|-----|-------------|---------|------------------|-----|
| 6 December 2023 | | | | | | | | |
| Luke Harvey, Project & Performance Team Leader, | Portfolio Holder for Corporate Policy and Resources | Head of Corporate Policy, Projects and Performance | Risk management - Q2 2023/24 Risk management update for Quarter 2 of the 2023/24 financial year. | | 14 Dec 2023 | | Part exempt | |
| Tom Borer, Policy Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Internal audit - Quarter 2 2023/24 progress report To receive the Q2 2023/24 internal audit progress report. | | | | Open | |
| Alex Vine, Democratic and Electoral Services Manager | Portfolio Holder for Corporate Policy and Resources | Head of Corporate Policy, Projects and Performance | Update of the Code of Corporate Governance To adopt the updated Code of Corporate Governance. | | | | Open | |

| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Key |
|---|---|---|--|-----|-------------|---------|------------------|-----|
| 13 March 2024 | | | | | | | | |
| Luke Harvey, Project & Performance Team Leader | Portfolio Holder for Corporate Policy and Resources | Head of Corporate Policy, Projects and Performance | Risk management - Q3 2023/24 Risk management update for Quarter 3 of the 2023/24 financial year. | | 21 Mar 2024 | | Open | |
| Tom Borer, Policy Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Internal audit - Quarter 3 2023/24 progress report To receive the Q3 2023/24 internal audit progress report. | | | | Part exempt | |
| Tom Borer, Policy Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Internal audit plan and charter - 2024/25 To receive the internal audit plan and Charter for 2023/24. | | | | Open | |
| Liane Dell, Democratic Services Officer | Portfolio Holder for Corporate Policy and Resources | Strategic Head of Legal and Governance | Audit Committee Annual Report 2023/24 and Forward Work Programme 2024/25 To consider the Audit Committee's Annual Report and forward work programme for 2024/25. | | | | Open | |

| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Key |
|------------------------------------|---|--------------------------|---|-----|-----------|---------|------------------|-----|
| Meeting date TBC | for 2020/21 report | S | | | | | | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Final Annual Governance Statement 2020/21 To consider the Final Annual Governance Statement 2020/21 | | | | Open | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | External Auditor Report (ISA 260) 2020/21 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2020/21. | | | | Open | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Statement of Accounts 2020/21 To consider the Audited Statement of Accounts 2020/21. | | | | Open | |
| Meeting Date TBC | C for 2021/22 report | ts | | | | | -1 | 1 |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Final Annual Governance Statement 2021/22 To consider the Final Annual Governance Statement 2021/22. | | | | Open | |

| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Key |
|------------------------------------|---|--------------------------|---|-----|-----------|---------|------------------|-----|
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | External Auditor Report (ISA 260) 2021/22 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2021/22. | | | | Open | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Statement of Accounts 2021/22 To consider the audited Statement of Accounts 2021/22 | | | | Open | |
| Meeting Date TBC | C for 2022/23 repor | ts | | | | | | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Final Annual Governance Statement 2022/23 To consider the Final Annual Governance Statement 2022/23. | | | | Open | |
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | External Auditor Report (ISA 260) 2022/23 To consider the external auditor's conclusions and any significant issues arising from the audit of the Statement of Accounts 2022/23. | | | | Open | |

| Report Author(s) | Lead Member(s) | Officer sign off | Subject | O&S | Executive | Council | Open / Exempt | Кеу |
|------------------------------------|---|--------------------------|---|-----|-----------|---------|------------------|-----|
| Pat Main, Chief Finance Officer | Deputy Leader and Portfolio Holder for Finance, Governance and Organisation | Chief Finance Officer | Audited Statement of Accounts 2022/23 To consider the Audited Statement of Accounts 2022/23. | | | | Open | |

Contact: Democratic Services Email: <u>democratic@reigate-banstead.gov.uk</u> Telephone: 01737 276812 Address: Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH